

Sacred Heart College (Autonomous), Tirupattur, Vellore Dist.
Minutes of the Twenty Eighth Ordinary Meeting of the Academic Council held
on Saturday 29th March 2014

Chairman	:	Rev. Dr. C.M. Varghese, SDB
Controller of Examinations	:	Rev. Dr. D. Maria Antony Raj, SDB
Heads of the Departments		
Value Education & Skill Electives	:	Rev. Fr. K.M. Jose, SDB
Tamil	:	Dr. P. Selvakumar
	:	Dr. K. Parthibaraja
English	:	Mr. N. Arul Doss
	:	Rev. Fr. Maria Arokiaraj, SDB
Economics	:	Dr. A. Periyamayagasamy
	:	Mr. J. Missiadass
History	:	Dr. D. Leslin
Commerce	:	Dr. K.A. Maria John Joseph
Commerce (CA)	:	Mr. K. Anbalagan
Business Administration	:	Rev. Fr. Angelo Joseph, SDB
Mathematics	:	Dr. M. Reni Sagayaraj
		Dr. K. Ravi
Physics	:	Dr. M. Jose
		Dr. A. Albert Irudayaraj
Chemistry	:	Dr. S.R. Xavier Rajarathinam
		Dr. T. Jeyabalan
Computer Science	:	Dr. L. Ravi
	:	Dr. S. Sagayaraj
Biochemistry & PGDMLT	:	Mrs. A.C. Gomathi
Computer Applications (UG)	:	Mr. M. Maria Dominic
Social Work	:	Dr. A.J. Christopher
Computer Applications (PG)	:	Rev. Fr. Saul Nicholas, SDB
Management Studies	:	Mr. S. Sasikumar
Counseling Psychology	:	Rev. Fr. Praveen Peter, SDB
Physical Education	:	Mr. A. Bento Devaraj
College Librarian	:	Mr. J. Sunderraj
Office Superintendent	:	Mr. S. Jeyaraju
Secretary	:	Mr. J. Jacob Stanley Inbaraj

- Teachers Representative** : Mr. A. George Maria Selvam
Associate Professor
Dr. T. Jeyabalan
Associate Professor
Dr. J. Henry Rozario
Associate Professor
Dr. S. Paulraj
Associate Professor
- Experts from Outside** : Mr. E. Srinivas, GM-HR
Jubilant Retail
No.114, 2nd Floor
5th Cross, Royal Hermitage
Gottigire, Bannakatte Road
Bengaluru - 560 083
- : Dr. Sagayaraj Francis
Associate Professor
Department of Computer Science
Pondicherry Engineering College
Puducherry – 605 014
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- : Dr. Bushan D. Sudhakar
Reader, Dept. of International Business
School of Management, Pondicherry University
Puducherry – 605 614
Phone: 0413-2654645
- University Nominees** : Dr. R. Jagadheesan
Associate Professor, Dept. of Tamil
Thiruvalluvar University, Serkkadu
Vellore – 632 115, Cell: 9842178721
- : Dr. M.N. Arumugam
Associate Professor, Dept. of Chemistry
Thiruvalluvar University, Serkkadu
Vellore – 632 115, Cell: 9443291583
- Faculty nominated by the Principal:** Rev. Fr. Praveen Peter, SDB
Vice Principal (Shift - II)

The following members expressed their inability to attend the meeting.

1. Dr. A. Periyamayagasamy
2. Dr. S. Paulraj
3. Rev. Fr. Saul Nicholas, SDB
4. Rev. Fr. Angelo Joseph
5. Mr. E. Srinivas, GM-HR
6. Dr. Bhusnan D. Sudhakar
7. Dr. R. Jagadheesan

The 28th ordinary meeting of the academic council began with a prayer lead by Rev. Fr. Rector.

Rev. Fr. Principal welcomed members and thanked all the member for their cooperation.

The members observed one minute silence as a mark of respect for the sudden demise of Dr. D. Lakshmanan, Chairman & Managing Trustee, Quality Management Institute, who had been an expert for 5 years.

Rev. Fr. Principal informed the members that autonomous status has been extended for another 5 years.

The Minutes of the previous Academic Council and the Action Taken Report were read out and the same were passed with a some clarification sought by Mr. J. Missiadass asking about the relevance of retaining external members who have been absent consecutively for many years. It was clarified that Dr. Bhusnan D. Sudhakar and Mr. E. Srinivas had gone on a project mission. Hence they were absent.

Department of Value Education

Rev. Fr. Rector readout the minutes of the Standing Committee of BOS and was passed without any comments.

Department of Tamil

Dr. K. Parthibaraja presented the minutes of the BOS (UG). The difference between Sirappu Padam - Page No.37 and Viruppa padam page no.39 was explained Dr. L. Ravi suggested that subject experts should be included while framing syllabus for subjects other than the subjects of specialist departments for example syllabus of C Program.

Dr. A.J. Christopher intervned that C Program of the Computer Science and Physics department is different. There is qualified staff in the department of Physics itself. Therefore there was no need for including subject experts from the department of Computer Science.

Dr. P. Selvakumar readout the minutes of the Standing Committee of BOS in Tamil (PG) and was passed without any comments.

Department of English

Rev. Fr. Maria Arokiaraj presented the minutes of the Standing Committee of BOS in English (UG). He said that new question paper pattern for one subject titled “Essay” was suggested

by the BOS. But the council members suggested that any change either in the syllabus or question paper pattern could be introduced from the III Year of framing a new syllabus.

Mr. N. Arul Doss readout the minutes of the BOS in English (PG) and M.Phil (English) some changes in PG paper EN805 was suggested. The council ruled out the changes and asked the department to bring any change only after the first batch of the students passing out from the college.

Mr. N. Arul Doss clarified that M.Phil Part time and Full time was permitted by the University. The council suggested that regarding M.Phil Programme the allotment of marks for Dissertation should be uniform with the other departments.

Department of Economics

Mr. J. Missiadass readout the minutes of the Standing Committee of BOS in Economics (UG & PG) and was passed without any comments. He read the syllabus of II B.Com (Allied Economics) and it was passed without any comments.

Department of Commerce (UG)

Dr. K.A. Maria John Joseph readout the minutes of the Standing Committee of BOS in Commerce (UG) and was passed without any comments.

Dr. K.A. Maria John Joseph readout the minutes of the BOS in Commerce (PG) and he also informed the council that certain changes have been made in M.Phil.

The members suggested to include regulations for project work, syllabus for Quantitative techniques. With this the syllabus was passed.

Department of Commerce (Computer Applications)

Mr. K. Anbalagan presented the minutes of the BOS in Commerce (Computer Applications).

The members suggested to prescribe textbook for Business Mathematics and to include lab session for II and IV Semester. They also asked the Department to include subject experts in the BOS to verify the syllabus of papers like Computer Applications and the minutes were passed.

Department of Business Administration

Mr. R. Veerappan presented the minutes of the Standing Committee of BOS in Business Administration and was passed without any comments.

Department of Mathematics (UG)

Dr. K. Ravi readout the minutes of the Standing Committee of BOS in Mathematics (UG) and was passed without any comments.

Dr. M. Reni Sagayaraj readout the minutes of the Standing Committee of BOS in Mathematics (PG) and was passed without any comments.

Department of Physics

Dr. A. Albert Irudayaraj readout the minutes of the Standing Committee of BOS in Physics (UG) and was passed without any comments.

Dr. M. Jose readout the minutes of the Standing Committee of BOS in Physics (PG) and was passed without any comments.

Department of Chemistry

Dr. S.R. Xavier Rajarathiam readout the minutes of the Standing Committee of BOS in Chemistry (UG) and was passed without any comments.

Department of Computer Science

Dr. S. Sagayaraj presented the minutes of the BOS in Computer Science (UG) and was passed without any comments.

Dr. L. Ravi presented the minutes of the BOS in Computer Science (PG). After the clarification on the evaluation of Industrial Plant Training, the minutes were passed.

Department of Computer Applications (UG)

Mr. M. Maria Dominic presented the minutes of the BOS in Computer Applications (UG). Though members felt that C++ is a difficult paper in the I Semester the external member Dr. Sagayaraj Francis was in favour of continuation of syllabus as 9th standard students themselves learn C++. With this observation the minutes were passed.

Department of Biochemistry

Mrs. A.C. Gomathi readout the minutes of the Standing Committee of BOS in Biochemistry (UG) it was were passed without any comments.

She also presented the minutes of the Biochemistry (PG). After suggesting changes in Unit - IV of Bio-Organic Chemistry and Internal Components of project work, the minutes were passed.

Department of Social Work

Dr. A.J. Christopher presented the minutes of the BOS in Social Work and was passed without any comments.

Department of Computer Applications (PG)

Mr. A. George Louis Raja presented the minutes of the BOS in Computer Applications (PG). The members pointed out the confusion in subject titles .Net and Java, Lab facility for Data Base Management and discarding substandard question papers. The suggestions were accepted and the syllabus was passed.

Department of Management Studies

Mr. S. Sasikumar readout the minutes of the Standing committee of BOS in Management Studies and the minutes were passed without any comments.

He also presented the minutes of the Management Studies in M.Phil BOS and he said that they have applied for the course and waiting for the approval.

Department of Counseling Psychology

Rev. Fr. Praveen Peter readout the minutes of the Standing Committee of BOS in M.Sc., Counseling Psychology. Since the course is new, the syllabus of University will be followed. The minutes were passed without any comments.

The following Guidelines were readout for Certificate Programmes by the Dr. D. Leslin

- ❖ Outside the working hours
- ❖ Empower / Skill them as finished products
- ❖ SHILS - Sacred Heart Institute for Life Skills

He also suggested instituting a separate programme for the improvement of the students. Syllabus should be framed by various Departments English, Economics, Commerce, Mathematics, Chemistry, Social Work, Business Administration, Computer Science, Computer Applications, Social Work and Management Studies.

Advantages for students

- ❖ Extra credits
- ❖ Knowledge from other Departments
- ❖ Employable

The Chairman assured the members that certificate programmes will be allotted to the staff members taking in to account the work load.

Regarding M.Phil Programme two extensions are allowed for submitting the thesis, failing which a student should register again.

Conclusion

The Chairman appreciated the members for their hard work and thanked them for their continued support. He also thanked External members Dr. Arumugam and Dr. Sagayaraj Francis for their valuable contributions.

He thanked profusely Rev. Fr. Rector for being the HOD of Value Education for the past six years and for his precious contributions. He also thanked Dr. A.J. Christopher for his valuable services in various capacities such as teacher representative, HOD and Additional Vice Principal, He also thanked the Office Superintendent Mr. S. Jeyaraju, Mr. J. Jacob Stanley Inbaraj and Mr. G. Sounder for their silent work. He appreciated and thanked in a special manner, the services of COE and his significant contributions.

The academic council meeting was concluded with the members posing for a photograph and delicious dinner.